

SUBJECT: Dollis Valley Regeneration Scheme – Extension of Resident Independent Advisor Contract**Control sheet**

All of the following actions MUST be completed at each stage of the process and the signed and dated report MUST be passed to the Governance Service for publishing

All reports		
1. Governance Service receive draft report	Name of GSO Date	DPR 24/09/2012
2. Governance Service cleared draft report as being constitutionally appropriate	Name of GSO Date	Andrew Charlwood 28/09/2012
3. Finance clearance obtained (<i>report author to complete</i>)	Name of Finance officer Date	Hayley Cork/Jayne Fitzgerald 24/09/2012/ 12/10/2012
4. Staff and other resources issues clearance obtained (<i>report author to complete</i>)	Name of Resource officer Date	N/A
5. Strategic Procurement clearance obtained (<i>report author to complete</i>)	Name of SPO Date	Nanette Young 28/09/2012
6. Legal clearance obtained from (<i>report author to complete</i>)	Name of Legal officer Date	Tobenna Erojikwe 15/10/2012
7. Policy & Partnerships clearance obtained (<i>report author to complete</i>)	Name of P&P officer Date	Andrew Nathan 24./09/2012
8. Equalities & Diversity clearance obtained (<i>report author to complete</i>)	Name of officer Date	Andrew Nathan 24/09/2012
9. The above process has been checked and verified by Director, Head of Service or Deputy	Name Date	Lucy Shomali 15/10/2010
10. Signed & dated report, <u>scanned or hard copy</u> received by Governance Service for publishing	Name of GSO Date	Andrew Charlwood 23/10/2012
11. Report published by Governance Service to website	Name of GSO Date	Andrew Charlwood 25/10/2012
12. Head of Service informed report is published	Name of GSO Date	Andrew Charlwood 25/10/2012
Key decisions only:		
13. Expiry of call-in period	Date	N/A
14. Report circulated for call-in purposes to Business Management OSC members & copied to Cabinet Members & Head of Service	Name of GSO Date	

**ACTION TAKEN UNDER DELEGATED POWERS BY OFFICER
(EXECUTIVE FUNCTION)**

Subject **Dollis Valley Regeneration Scheme –
Extension of Resident Independent
Advisor Contract**

Officer taking decision Assistant Director of Strategic, Planning
and Regeneration

Date of decision 15 October 2012

Summary	The report seeks authority to extend the contract for the Interim Residents Advisor Service on the Dollis Valley Estate for a period of two months, to allow the conclusion of the tender process to select a new Resident Adviser on the Estate.
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Officer Contributors Angela Latty, Senior Regeneration Officer

Status (public or exempt) Public

Wards affected Underhill

Enclosures None

**Reason for exemption from call-
in (if appropriate)** N/A

Key decision No

Contact for further information: Angela Latty, Regeneration Service (SPR) 0208 359 7188

Serial No. 1822

1. RELEVANT PREVIOUS DECISIONS

- 1.1 Cabinet Resources Committee, 8 December 2009 (Decision 6) – approved the Council entering into a Competitive Dialogue Process to procure a commercial developer and Registered Social Landlord to regenerate the estate.
- 1.2 Cabinet Resources Committee, 11 November 2011 (Decision 5) – approved Countryside Properties (UK) Limited, London & Quadrant Housing Trust as the Council's preferred development partner for the regeneration of the Dollis Valley Estate; and authorised entering into a Regeneration Agreement between partners for the Dollis Valley Scheme.
- 1.3 Cabinet Resources Committee, 28 February 2012 (Decision 18) – approved in retrospect the waiver of the Council's Contract Procedure Rules to allow the direct appointment of the Resident Independent Advisors on Dollis Valley, Stonegrove & Spur Road and Grahame Park Regeneration Schemes; and authorised the regularisation of these contractual arrangements.

2. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 2.1 The regeneration of the Dollis Valley Estate supports the Corporate Plan 2012-2013 priority of 'A successful London Suburb' and the strategic objective under this priority to *sustain Barnet as a successful place through regeneration, and supporting enterprise and employment*.
- 2.2 The regeneration of the Dollis Valley Estate also supports the corporate priorities and the Sustainable Community Strategy 2010-2020 through the following core values:
 - '*Sharing opportunities for success*' and '*choice and responsibility*' – the new development will provide good quality homes. The development will also offer more choice by providing a number of different housing options such as shared equity, shared ownership and private homes for sale to residents and those in the wider community.
- 2.3 The proposed estate regeneration also complies with strategic objectives in the Council's Housing Strategy 2010- 2025 which was updated to incorporate Barnet's proposed approach to housing reform. These changes were approved by Cabinet on 14 September 2011), which include:
 - Increasing housing supply, including family sized homes, to improve the range of housing choices and opportunities available to residents; and
 - Promoting mixed communities and maximising opportunities available for those wishing to own their home.

3. RISK MANAGEMENT ISSUES

- 3.1 The continuation of the PPCR Associates Limited interim contract will allow the Council to proceed with procuring a new service whilst ensuring that within the intervening period, the residents of Dollis Valley are provided with adequate information and advice service.

- 3.2 I do not consider that the issues involved are likely to raise significant levels of public concern or give rise to policy considerations.

4. EQUALITIES AND DIVERSITY ISSUES

- 4.1 The Resident Independent Advisor service provides a source of independent support and advice for tenants, leaseholders and freeholders who are due to be re-housed as a direct result of regeneration plans. A key role of the Resident Independent Advisor is to work with the scheme's delivery partners to establish consultation frameworks which recognise the diversity of the estates in order to maximise inclusion of residents in the planning of their new homes. The Resident Independent Advisors help to ensure vulnerable residents, members of ethnic groups and non-English speakers all receive information and advice.

5. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)

- 5.1 PPCR Associates Limited expenditure to date is £29,386.00 which falls within the contract amount of £30,000.00, as reported on the contract register. The Council will recover these costs under the Dollis Valley Regeneration Agreement with its development partners, Countryside and London & Quadrant (L&Q).
- 5.2. The projected expenditure for the next two months is not expected to exceed £3,000. Although, the projected spend has taken this contract over the original value of £30,000, this amount falls within the parameters for extended contracts. Under the Council's Contract Procedure Rules any additional expenditure should not exceed 10% of the initial contract value.

6. LEGAL ISSUES

- 6.1 The appointment and maintenance of an Independent Advisor to the Dollis Valley regeneration scheme would ensure that residents receive independent advice on various issues relating to the scheme and, if the service is provided effectively and efficiently could reduce challenges and complaints by Residents against the Council

7. CONSTITUTIONAL POWERS

- 7.1 Council Constitution, Part 3, Responsibility for Functions, paragraph 6.1 states that Chief Officers can take decisions without consultation with the Cabinet Member concerned where it is a decision authorised to be taken by the Chief Officer under the Contract Procedure Rules.

- 7.2 Council Constitution, Contract Procedure Rules paragraph 5.6 outlines rules relating to contract extensions, additions and variation. Section 5.6.1 states the following in relation to contract extensions:

- 5.6.1.1 The initial contract was based on a competitive tender or quotations;
5.6.1.2 The initial contract has not been extended before; and

- 5.6.1.3 The value of the extension is less than half the cost of the existing contract without the extension and has a budget allocation having had regard to the following:
- i. If initial contract was subject to EU tender procedure that the extension option was declared within the OJEU notice; acceptance report (Delegated Powers Report/Cabinet Resources Committee Report) and the contract includes extension clauses
 - ii. If initial contract value was subject to sub EU threshold procedure (Barnet tender/ quotation process) the extension does not take the value past EU threshold

The decision requested complies with all of the provisions outlined at 7.2 above.

- 7.3 Council Constitution, Contract Procedure Rules – Table 5-2 states the acceptance thresholds for contract extensions and variations and provides that contract extensions below a value of £173,933 can be approved by Directors/Assistant Directors.

8. BACKGROUND INFORMATION

- 8.1 PPCR Associates Limited has been operating on the Dollis Valley Estate since May 2008, when Dearle and Henderson the previous Resident Independent Advisor went into voluntary administration and withdrew their services from the estate. At the time, it was agreed that PPCR would provide an interim service to residents until the Council had selected its preferred development partners to regenerate the estate.
- 8.2 The Council selected Countryside Properties UK and London & Quadrant (L&Q) as its preferred development partners in November 2011 and entered into a regeneration agreement with the consortium made up of Countryside and London and Quadrant on 01 October 2012.
- 8.4 As previously reported to the Cabinet Resources Committee on 28th February 2012, PPCR would continue to provide a service to residents for a 6-month period, to allow enough time for the Council to procure a new Resident Independent Advisor service for the estate.
- 8.5 It is now appropriate for the Council to undertake a tender process in line with the updated Contract Procedure Rules to select a new Resident Advisor Service for the estate. However, the Council will need to extend PPCR's interim contract by two months to ensure that adequate cover is provided to the residents throughout the procurement process.
- 8.6 The procurement process commenced on the 21st September 2012. Following the evaluation process which will include interviews, a contract is likely to be awarded to a new Resident Independent Advisor service by the end November, subject to the necessary internal approvals.

9. LIST OF BACKGROUND PAPERS

9.1 None

10. OFFICER'S DECISION

I authorise the following action:

10.1 That a two month contract extension be authorised for PPCR Associates Limited to provide a Resident Independent Advisor Service for the period 30 September 2012 to 28 November 2012.

Signed	Lucy Shomali <hr/> Assistant Director Strategic, Planning and Regeneration
Date	15 October 2012 <hr/>